



**WEST (OUTER) AREA COMMITTEE**

---

**Meeting to be held in Pudsey Town Hall on  
Friday, 17th May, 2013 at 1.00 pm**

---

**MEMBERSHIP**

Councillors

A Carter	-	Calverley and Farsley;
J Marjoram	-	Calverley and Farsley;
R Wood	-	Calverley and Farsley;
M Coulson	-	Pudsey;
J Jarosz	-	Pudsey;
R Lewis	-	Pudsey;
A Blackburn	-	Farnley and Wortley;
D Blackburn	-	Farnley and Wortley;
J Hardy	-	Farnley and Wortley;

Co-optees

Rev Paul Ayers	-	Faith Representative
Rev Kingsley Dowling	-	Faith Representative

---

**Agenda compiled by:  
Andy Booth  
Governance Services Unit  
Civic Hall  
LEEDS LS1 1UR  
Tel: 0113 247 4325**

**West North West Area Leader: Jane  
Maxwell  
Tel: 33 67858**

# A G E N D A

Item No	Ward	Item Not Open	Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 12 APRIL 2013</b></p> <p>To confirm as a correct record the minutes of the meeting held on 12 April 2013</p>	1 - 8
8			<p><b>ELECTION OF CHAIR</b></p> <p>To receive and consider the attached report of the Chief Officer (Democratic and Central Services)</p>	9 - 14

Item No	Ward	Item Not Open		Page No
9			<p><b>WELLBEING UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Assistant Chief Executive (Customer Access and Performance)</p>	15 - 30
10			<p><b>OUTER WEST AREA COMMITTEE BUSINESS PLAN</b></p> <p>To receive and consider the attached report of the Assistant Chief Executive (Customer Access and Performance)</p>	31 - 48
11			<p><b>DATES AND TIMES OF FUTURE MEETINGS</b></p> <p>Wednesday, 10 July 2013  Wednesday, 18 September 2013  Wednesday, 30 October 2013  Wednesday, 11 December 2013  Wednesday, 29 January 2014  Wednesday, 12 March 2014</p> <p>All meetings to commence at 1.00 p.m. Venues to be confirmed.</p>	
12			<p><b>MAP TO TODAY'S VENUE</b></p> <p>Pudsey Town Hall</p>	49 - 50

## WEST (OUTER) AREA COMMITTEE

FRIDAY, 12TH APRIL, 2013

**PRESENT:** Councillor J Jarosz in the Chair  
Councillors A Blackburn, A Carter,  
M Coulson, J Hardy and R Lewis  
Co-optee Revd.P Ayres

**56 Declarations of Disclosable Pecuniary Interests**

There were no declarations of interest at this point in this meeting

**57 Apologies for Absence**

Apologies for absence were received from Revd. K Dowling and from Councillors D Blackburn; Marjoram and Wood

**58 Open Forum**

No matters were raised under the Open Forum

**59 Minutes - 18 January 2013**

**RESOLVED** – That the minutes of the meeting held on 18<sup>th</sup> January 2013 be agreed as a correct record

**60 Minutes of Area Chair's Meeting**

**RESOLVED** – To note the contents of the minutes of the Area Chairs Forum meeting held 9<sup>th</sup> January 2013

**61 Children's Services Update**

The Committee received the bi-annual report of the Director of Children's Services on local outcomes for children and young people within the West Outer area. An update on the work of the Directorate and Leeds Children's Trust was provided including the ongoing development of targeted and early intervention services, local performance against the Children and Young People's Plan (CYPP) and headline school results for the 2011-12 academic year.

Paul Brennan, Deputy Director Children's Services; and Jancis Andrew Area Head, Targeted Services for WNW Area; discussed the following key issues with Members:

- The work and remit of the Family Intervention Service and the number of families in the area receiving such support. A case study was tabled at the meeting for reference showing the type of intensive support work undertaken
- The importance of partnership working with the Clusters and the need to establish appropriate Information Sharing Protocols  
(Councillor Lewis joined the meeting at this point)
- The number of young people recorded as being within the "not known" category (doing well in learning/skills for life indicator). Members noted the issue where some young people moved out of an area but were still

being included within this data and without any concerns being investigated by the Connexions Service

- It was noted that partnership working between schools, Clusters and Family Services Managers ensured that safeguarding information on children who lived in one area but attended a school in another (such as Swallow Hill) was shared appropriately. Additionally, where necessary, information on those families on the Families List was included on the Police National Computer to inform officers responding to any calls to the family residence

At this point Councillor Hardy stated that his wife currently worked at Swallow Hill although it was noted that this was not a disclosable pecuniary interest

A request to provide the statistics in respect of absences from school and NEETS on a ward by ward basis was noted

**RESOLVED -**

- a) To note the content of this report.
- b) That the comments made by Members be noted and be reported back to the Department as appropriate
- c) That, having noted the information provided on the National Citizen Service programme, the Area Committee agree in principle to provide financial support to young people wanting to access the programme who are unable to self-fund (subject to receipt of appropriate funding applications)

**62 Business Management Project**

The report of the Assistant Chief Executive (Customer Access & Performance) provided an update on the 'Business Management Project', established by Leeds Ahead to support business growth and deliver private sector resources and investment to identified priorities within the Outer West Leeds.

Sally Wright of Leeds Ahead provided a summary of the work undertaken by the Outer West Project in partnership with local business and schools. The pilot scheme had now ceased and Members views were sought on whether the initiative, or any elements of it, could be continued and supported by the Area Committee. Members commented on the following issues:

- The administration of the Reward Card Scheme 2012, noting the scheme had been popular in 2010/11 but interest had dwindled the following year
- That, although the work undertaken with Pudsey Crawshaw School was well received and supported, there was a feeling that the work undertaken with local businesses had not been so successful
- The general view that the initiative should have been delivered more widely throughout Outer West area.

**RESOLVED –**

- a) That the contents of the report be noted
- b) That the contents of the update report on the "Business Management Project", as attached at Appendix 1 and the presentation provided by Leeds Ahead be noted

### **63 West North West Homes Leeds Involvement in Area Committees**

The report of the Chief Executive West North West Homes Leeds (WNWhL) outlined the involvement of WNWhL with the Area Committee and explored ways of making that involvement as meaningful and productive as possible, with the focus on environmental management and community engagement.

Kevin Bruce and Sharon Guy attended the meeting to present the report. Members noted the planned Action Days (22 April Wellstone's area and May Fairfield's area) to target environmental issues, such as grass cutting and highways and welcomed the joint working initiative established between WNWhL and LCC Parks & Countryside Service and Neighbourhoods & Environment and noted improvements achieved in the area, with the support of tenants.

The Area Committee discussed the following matters:

- Consideration of an Action Day in the Victoria's area, highlighting the need to address grass verges in that area. It was reported that WNWhL Area Panel had considered a scheme, subject to resources, however the success of any scheme would be limited by the nature of the narrow roads and tenant parking.
- The need to address the outdated heating systems in multi storey residences, having regard to the general demographic of the tenants and the need for a plan of works to be drawn up. Information on the LCC Bulk Fuel Purchasing initiative was noted and it was agreed that the relevant Environment & Neighbourhoods officer should contact the WNWhL Chief Executive with details
- Concerns regarding Wortley Road litter picking, noting that although work was ongoing, it was necessary to share such intensive schemes fairly throughout the wards

**RESOLVED** - That the contents of the report and the intention to present a six monthly update report be noted

### **64 Parks and Countryside Annual Report**

The report of the Chief Officer, Parks & Countryside, provided an overview of the service; key performance management initiatives and the progress made in attaining Leeds Quality Park standard at an area level and the investment needed to attain and retain LQP standards.

Phil Staniforth attended the meeting to highlight the profile of key assets, information on park usage and the results of the customer service data which provided a customer based perspective of the quality of the assets and services provided.

Key issues arising were:

- The quality of the data recently collected through the Citizens Panel
- The current works ongoing throughout the Outer West Area
- The support offered by Volunteer Groups and the need to encourage and build on existing community engagement through the establishment of "Friends Of" groups for each of the Parks within the locality

Members noted the intention to establish a Grounds Maintenance Team under the streetscene grounds maintenance contract by end of July 2013 with regular reporting to the environmental sub group in due course. With specific reference to maintenance of sports pitches, the Committee requested that contact details for the relevant Parks and Countryside officer be provided, in order to assist with the mapping exercise to ensure that pitches were marked up and season ready in order to be recognised by the Football Association. Members commented on the following specific issues:

- Welcomed the works undertaken to the Farnley Park entrance and noted its recent designation as a Community Park
- Condition of the paths to North Wortley Recreation Ground and the progress made so far with securing the necessary Section 106 (planning) monies
- Noted that cemeteries and Crematoria were not included within the report. In response to a request for information on the restoration of Rawdon Crematorium, it was agreed that contact details for the Bereavement Services Manager would be made available to Revd. Ayers
- The responses of the Citizens Panel pertinent to the West Outer area to be referred to the environmental sub group for consideration in order to inform the priorities for the forthcoming year

Members considered measures to encourage a better take-up of responses during public consultation exercises and suggested liaison with the ALMO for the distribution of information on future consultations

**RESOLVED** - That the contents of the report be noted and the priorities for investment in community parks, playing pitches and fixed play facilities in the light of the issues raised in discussions be noted

## **65 Area Lead Role**

The report of the Assistant Chief Executive, Customer Access and Performance, outlined the review of area working which was completed in December 2012. This resulted in one key recommendation to develop the existing local "Champion role" and to re-launch this as an Area Lead role in order to strengthen links with the Executive Member and Council services, improve training and support and encourage both formal and informal links to relevant partners.

Heather Pinches attended the meeting and highlighted the request for Members views on the proposals. Members broadly welcomed the initial proposals and discussed the need for clarity and training and a formal induction process to manage expectations. A suggestion that a review of the role was appropriate once Area Leads had been in place for a period of time was noted.

**RESOLVED –**

- a) That the contents of the report be noted
- b) That the comments expressed by Members be noted in order to inform the revisions to the Area Lead role prior to its introduction in the new municipal year

## **66 Consultation on Further Proposals for Primary School Provision**

Draft minutes to be approved at the meeting  
to be held on Friday, 17th May, 2013



This item was withdrawn from the agenda prior to the meeting.

## **67 Community Safety Report**

The report of the Director of Environment and Neighbourhoods updated Members on recent community safety issues within the Outer West Area. Sergeant Steve Williamson and Gill Hunter attended the meeting and presented information in respect of recent crime statistics, the prioritisation of burglary and acquisitive crime in the WOAC area, noting the additional resource allocated to reduce burglary across the city; and Partnership Action Days to tackle anti-social behaviour

Members commented on the following:

- the current position in respect of Farsley CCTV cameras
- the incidents of metal theft in the Farsley/Calverley areas
- the recent licensing application for MacDonald's and the lack of representation from West Yorkshire Police
- the increase in the number of reported incidents of anti-social behaviour in Farnley & Wortley. It was agreed that information would be provided directly to the ward councillors

Additionally, copies of the "Community Safety Information Booklet 2013" were made available at the meeting for Members reference

**RESOLVED** – That the contents of the report be noted

## **68 Wellbeing Monitoring Report**

The Committee received a report on the Wellbeing Revenue Budget allocation available for 2013/13 and projects for consideration for funding from the Revenue Budget and the Small Grants allocation. A workshop had previously been held to consider the applications and a revised Table 2 was presented to the meeting setting out the decisions made at the workshop for ratification by the Committee

The report also included proposals to decommission the Red Lane Railings project, approved on 14 October 2011 which had not been completed.

The Committee discussed the comments made by the workshop in respect of projects identified as requiring further information as follows:

Site Based gardener - Mr Staniforth confirmed that, with the 50% reduced funding proposed, the Service would most likely provide a gardener on-site from July to January

CCTV – Members requested further information on the costs of the cabling and networking prior to making a decision on the application

Community Development Worker – Members agreed to set aside funding for a Community Development related project and requested the Area Support Team (AST) to develop proposals with the possibility of funding a project in conjunction with Inner North West Area Committee. Officers therefore proposed that funding be retained pending further discussions with INW Area Committee

Business Engagement – It was noted that the workshop had agreed to set aside funding for a business engagement related project and for the AST to

develop proposals. Additionally Councillor A Carter and Councillor Coulson had agreed to participate in discussions on the establishment of the project

In respect of the application outlined in paragraph 3.7 for West Leeds Club, Members noted that the application had been submitted by a community amateur sports club however it ran from a privately owned building, therefore the application could not be supported.

**RESOLVED –**

- a) That approval be given for the Red Lane Railings project to be decommissioned
- b) That the new Wellbeing Revenue allocation of £154,899 for the 2013/14 financial year be noted
- c) That the following requests for funding from the Wellbeing Revenue Budget, as set out in paragraph 3.6 of the report be agreed

Pudsey in Bloom	£3,500
Floral displays for Farsley Town Centre	£2,500
Calverley in Bloom	£2,500
Summer Bands	£3,000
Farsley Festival	£2,500
Pudsey Carnival	£2,000
Pudsey Festival Lights	£8,000
Farsley Festival Lights	£5,000
Cow Close Community Corner	£19,572
Small Grant and Skips Fund	£10,600
Consultation & Engagement	£1,500
Breeze Friday Night Project	£9,729
Summer Leadership Sports Activities	£3,724
Multi-Agency Action Day	£1,000
Off Road Bikes	£2,683
Welfare Reform Projects	£7,000

- d) That the decisions be as follows in respect of the following requests for funding as set out in the revised Table 2 presented to the meeting

Site Based Gardener for Tyersal Park and New Farnley Park	Requested £23,770	APPROVED £12,000
CCTV Maintenance	Requested 30,000	DEFER to May 2013
Community Development Worker	Requested £19,567	SUPPORT IN PRINCIPLE (for up to £17,000 to be set aside for a Community Development related project) subject to further discussions with INW Area Committee and agreed proposals presented by AST
Business Engagement Officer	Requested £14,400	APPROVED Funding to be set aside for a Business Engagement related project, subject to further developments with Members

- e) To note that Councillors A Carter and Coulson agreed to contribute to the establishment of the Business Engagement project
- f) That in respect of requests for funding from the Wellbeing Small Grants allocation, as set out in paragraph 3.7, the following be agreed:
 

Garden Mower, Calverley St Wilfrid's	£500 AGREED
Running Club, Calverley Running Group	£92.92 DEFERRED
Flat Roof Repairs, West Leeds Sports & Social Club	£260 REFUSED

**69 Area Update Report**

The report of the Assistant Chief Executive (Customer Access and Performance) informed the Area Committee of progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities. The report also included a copy of the minutes of the WNWhL Outer West Area Panel meeting held 6<sup>th</sup> February 2013 for Members information

**RESOLVED** – That the contents of the report be noted

**70 Area Committee Dates, Times and Venues 2013/14**

The report of the Chief Officer (Democratic and Central Services) set out a proposed schedule of meetings for the forthcoming Municipal Year for Members consideration. The report indicated that venues for each of the meetings would be confirmed in due course having regard to the costs of venue hire, furthermore, the May 2014 meeting would be confirmed once the date for Annual Council 2014 had been finalised having regard to the date of the 2014 Local Elections.

Members considered whether they wished to continue with the Committee's current meeting and venue arrangements and

**RESOLVED** –

- a) To agree the following schedule of meetings and venues: (All meetings now to be held on WEDNESDAYS AT 1.00pm)(All venues to be confirmed in due course)  
10 July 2013, 18 September 2013, October 2013 date to be confirmed, 11 December 2013, 29 January 2014 and 12 March 2014.
- b) That approval be given for the Chair, in consultation with Area Management Officers, to agree the arrangements for the May 2014 meeting (the main purpose for which is to elect a Chair for the forthcoming municipal year), with all Committee Members. Relevant parties will be informed of the arrangements for the meeting at the earliest opportunity, once the date of the Annual Council Meeting for 2014 has been finalised

**71 Date and time of next meeting**

**RESOLVED** - To note the date and time of the next meeting as Friday 17<sup>th</sup> May 2013 at 1.00 pm

This page is intentionally left blank

## Report of Chief Officer (Democratic and Central Services)

### Report to West (Outer) Area Committee

**Date: 17th May 2013**

### **Subject: Election of Area Committee Chair for the 2013/2014 Municipal Year**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If relevant, name(s) of Ward(s):</i> Calverley and Farsley, Farnley and Wortley, Pudsey		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>If relevant, Access to Information Procedure Rule number:</i> Appendix number:		

### Summary of main issues

1. Area Committee Procedure Rules require that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
2. Following the closure of nominations for the position of Chair, and prior to the Annual Council Meeting, Area Committees are required to meet to elect a Chair for the forthcoming Municipal Year.
3. Therefore, the Area Committee is recommended to elect a Chair for the 2013/2014 Municipal Year, from amongst the nominations which have been received. The Area Committee will be informed at the meeting of the nominations which have been received for the position of Chair.

### Recommendations

4. Members of the Area Committee are recommended to elect an Area Committee Chair for the 2013/2014 Municipal Year, from amongst the nominations which have been received.

## **1 Purpose of this report**

- 1.1 The purpose of the report is to explain the arrangements for the annual election of Chairs for Area Committees and that in line with this process, to recommend that the Area Committee elect a Chair for the 2013/2014 municipal year.

## **2 Background information**

- 2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 2.2 Paragraph 5 of the Area Committee Procedure Rules deals with the process by which Chairs for Area Committees are elected. Attached as appendix 1.

## **3 Main issues**

- 3.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee.
- 3.2 Each Political Group with Members elected within an Area Committee's boundary may submit a nomination from amongst Members on the Area Committee to Chair that Committee, via the Group Whip. An independent Member may also put forward a nomination.
- 3.3 The deadline for the submission of nominations for the position of Chair was 5.00pm on Thursday, 16th May 2013. The Area Committee will be notified at the meeting of the nominations which have been received, prior to the election taking place.
- 3.4 The Procedure Rules state that following the closure of nominations and before the Annual Council Meeting, Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year.
- 3.5 The Chair will be elected by an overall majority of first votes cast by those Members eligible to do so and present at the meeting. The Member presiding at the meeting as Chair will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 3.6 Where an overall majority of votes cannot be obtained, or it is not possible to hold or convene a quorate meeting of the Area Committee, or for any other reason a decision is not possible in advance of the Annual Council Meeting, then the appointment will be made at the Annual Council Meeting.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 All Group Whips have been given due notice of the deadlines relating to the submission of nominations for the position of Area Committee Chairs, and have been provided with details of the process.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report.

## **4.3 Council policies and City Priorities**

4.3.2 Operational and effective Area Committee meetings, which facilitate a widely accessible but robust decision making forum are in line with the Council's Policies and City Priorities. In order for such meetings to take place, an eligible City Councillor must be properly elected to the position of Area Committee Chair.

## **4.4 Resources and value for money**

4.4.3 There are no direct resource implications arising from the submission of this report to the Area Committee.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.4 This report is not subject to Call In, as the Executive and Decision Making Procedure Rules state that the power to Call In decisions does not extend to those decisions taken by Area Committees.

4.5.5 The process summarised above regarding the election of Area Committee Chairs is in line with the Area Committee Procedure Rules.

## **4.6 Risk Management**

4.6.6 There are no risks directly arising from the submission of this report to the Area Committee, however, not electing a Chair for the 2013/14 municipal year at this meeting will mean that the matter would have to be resolved at the Annual Council Meeting.

## **5 Conclusions**

5.1 The Area Committee Procedure Rules state that the Chair of each Area Committee will be elected from amongst the City Councillors eligible to serve on that Committee, and that between the closure of nominations (5.00pm, 16th May 2013) and the Annual Council Meeting (6.00pm, 20th May 2013), the Area Committee will meet to agree the election of Chair for the forthcoming Municipal Year. The Committee therefore is recommended to elect a Chair at this meeting for the 2013/2014 Municipal Year, from the nominations which have been received.

**6 Recommendations**

6.1 Members of the Area Committee are recommended to elect an Area Committee Chair for the 2013/2014 Municipal Year, from amongst the named nominations which have been received.

**7 Background documents<sup>1</sup>**

None

---

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



## **5.0 ELECTION OF CHAIR**

- 5.1 The Chair of each Area Committee will be elected, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each political Group<sup>1</sup> with Members elected within an Area Committee area may put forward a nomination from amongst Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 All nominations must be notified to the Head of Governance Services by no later than 5pm the day before the meeting convened to consider the appointment of the Chair. The Head Of Governance Services will give appropriate notice to whips and Independent Members of this deadline.
- 5.4 Area Committees will meet to agree the election of Chair for the forthcoming Municipal Year during the period that is the first working day after the nomination process closes, and the last working day that is the day before the Annual Council Meeting.
- 5.5 The Chair will be elected by overall majority of first votes cast by those Members eligible to do so and present at the meeting, the member presiding at the meeting will have no second or casting vote. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 5.6 All agreed appointments will be reported to the Annual Council Meeting.
- 5.7 Where an overall majority of votes cannot be obtained, or it is not possible to convene, or hold, a meeting of the Area Committee, or, for any other reason a decision is not possible in advance of the Annual Council Meeting, the Annual Council Meeting will appoint the Chair.
- 5.8 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider more than one nomination for the position of Chair, the Chair will be elected by overall majority of votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration and the vote repeated.
- 5.9 Where an overall majority of votes cannot be obtained by votes cast by those Members of the Area Committee eligible to do so and present at the Council meeting, the vote will be widened to include all Members of Council. The nominee with the overall majority of votes cast by members of Council will be appointed as the Chair of the Area Committee.

---

<sup>1</sup> A nomination from a political group must be forwarded by a Whip

- 5.10 Where it has not been possible to hold a meeting of the Area Committee and the Annual Council Meeting is required to consider an unopposed nomination for the position of Chair, the unopposed nominee will be elected by the Council.
- 5.11 Where Council has made an appointment of Chair of an Area Committee the decision will be reported to the relevant Area Committee.

**Report of the Assistant Chief Executive (Customer Access & Performance)**

**Report to West (Outer) Area Committee**

**Date: 17<sup>th</sup> May 2013**

**Subject: Wellbeing Fund 2012-13 Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides the West (Outer) Area Committee with an update on the budget position for the Wellbeing Fund for 2012/13, and notes those projects agreed for support from the Wellbeing Fund for 2013/14.
2. It also highlights the current position of the Small Grants and skips pots and those Small Grants and skips requests received since the last meeting.

**Recommendations**

- The West (Outer) Area Committee is asked to:
- Note those projects agreed for support from the Wellbeing Fund for 2013/14 (**Appendix 1**).
- Note the current position of the Small Grants and skips pots and consider the projects listed in **Section 3.6** for approval from the Wellbeing Small Grants allocation.

## **1 Purpose of this report**

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2013/14 and notes those projects agreed for support from the Wellbeing Fund for 2013/14. It also highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.

## **2 Background information**

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.2 The West (Outer) Area Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round was held which required organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Area Committee meets to agree which projects would be supported in the year ahead. These projects will then be monitored and assessed by the Area Committee throughout the year to ensure they are fully meeting their objectives.
- 2.3 In 2012/13, the West (Outer) Area Committee received a sum of £154,240 of Wellbeing revenue. After deducting any existing commitments and taking account of the 2011/12 carry forward position, the Area Committee had £154,899 of funding available for allocation. All of this funding was committed to 20 projects, as listed in **Appendix 1**.
- 2.4 No additional Capital Wellbeing was allocated to the Area Committee in 2012/13. However Members were informed at the previous Area Committee that the Area Support team would be carrying out a review of capital underspend for previously commissioned projects. This information is still being finalised by the finance team following the financial year end and therefore the Area Support Team have not had any opportunity to review these projects. The Area Support team will provide a further update at the next Area Committee meeting.

## **3 Main issues**

- 3.1 Wellbeing Budget Statement 2012 -13
- 3.2 The latest Wellbeing Budget Statement for 2012-13 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Area Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

3.3 Wellbeing Budget – Large Projects

3.4 The West (Outer) Area Committee agreed the allocation of its Wellbeing Budget for 2013/14 at the Area Committee meeting of 12<sup>th</sup> April 2013. The Committee agreed to support 19 projects totalling **£128,208** with the CCTV project awaiting confirmation (Cllrs requested further information). A full list of these projects is included at **Appendix 1**.

3.5 Wellbeing Budget – Small Grants & Skips

3.6 **Table 1.** below outlines those Small Grant applications that have been approved since the last Area Committee meeting and **Table 2.** outlines applications received for consideration. No skips have been approved since the last meeting. The Area Committee are asked to note the current position of the budget and those grants and skips that have recently been approved. The remaining budget in the Small Grant & Skips budget is **£10,100**. If all projects in Table 2 are approved the remaining Small Grant & Skips budget will be **£7,860**.

**Table 1: Small Grant Approvals**

<b>Project Name</b>	<b>Organisation /Department</b>	<b>Amount Requested</b>	<b>Amount Approved</b>
Garden Mower	Calverley St Wilfrid's Cricket Club	£500	£500

**Table 2: Small Grant Approvals**

<b>Project Name</b>	<b>Organisation /Department</b>	<b>Amount Requested</b>	<b>Appendices</b>
Information Leaflet about reporting Nuisance Bike within communities	West Yorkshire Police	£ 250 (Appendix 2)	Appendix 2
Cottingley Springs Engagement Day	Positive Activities For Young People (PAYP), Leeds Gate, Leeds City Council, West Yorkshire Police. (Out of Schools Activities)	£500.00	Appendix 3
Covert surveillance cameras	LCC WNW Locality Team	£490.00	Appendix 4
Pudsey Carnival 2013	Pudsey Carnival Committee	£1000	Appendix 5

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the commissioning round began with a communication to all Area Committee contacts.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

### **4.3 Council policies and City Priorities**

4.3.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

### **4.4 Resources and value for money**

4.4.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

### **4.6 Risk Management**

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **5 Conclusions**

5.1 The West (Outer) Area Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2012-13.

## **6 Recommendations**

6.1 The West (Outer) Area Committee is asked to:

- Note those projects agreed for support from the Wellbeing Fund for 2013/14 (**Appendix 1**).
- Note the current position of the Small Grants and skips pots and consider the projects listed in **Section 3.6** for approval from the Wellbeing Small Grants allocation.

## **7 Background documents<sup>1</sup>**

- None

---

<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank



## Projects agreed for support in 2013/14

Project	Applicant	Amount Requested	Amount Approved
Pudsey in Bloom	Pudsey in Bloom	£4,000	£3,500
Floral displays for Farsley Town Centre	Parks & Countryside	£3,000	£2,500
Calverley in Bloom	Parks & Countryside	£3,000	£2,500
Summer Bands	Leeds Int'l concert season	£3,000	£3,000
Farsley Festival	Farsley Xmas Lights org	£2,500	£2,500
Pudsey Carnival	Pudsey Carnival Committee	£2,000	£2,000
Pudsey Festival Lights	Leeds Lights / Events	£8,000	£8,000
Farsley Festival Lights	Leeds Lights / Events	£5,000	£5,000
Cow Close Community Corner	Armley Juniors	£19,572	£19,572
Small Grant and Skips Fund	WNW Area Support	£10,600	£10,600
Breeze Friday Night Project	LCC Breeze Team	£9,729	£9,729
Summer Leadership Sports Activities	LCC Sports Development	£3,724	£3,724
Multi-Agency Action day	LCC Community Safety	£1,000	£1,000
Off Road Bikes	West Yorkshire Police	£2,012	£2,683
Welfare Reform Projects	WNW Area Support Team	£15,000	£7,000
Consultation & Engagement	WNW Area Support	£1,500	£1,500
Site-based Gardener for Tyersal Park and New Farnley Park	Parks & Countryside	£23,770	£12,000
CCTV Maintenance and Monitoring	Leeds Watch	£30,000	Further information requested
Community Development Worker	Project in development	£19,567	£17,000
Business Engagement	Project in development	£14,400	£14,400
<b>Total Value of Applications Recommended for Consideration</b>			
<b>Total assigned</b>			<b>£128,208</b>

This page is intentionally left blank

## OUTER WEST AREA COMMITTEE WELL BEING FUND – SMALL GRANT APPLICATION

<b>Date :</b>	11 <sup>th</sup> April 2013
<b>Reference number :</b>	OW/13/03/S
<b>Organisation :</b>	West Yorkshire Police (Weetwood Police Station, Otley Road, Leeds)
<b>Name of Project :</b>	Nuisance bike information leaflet
<b>Funding Requested:</b>	£250.00

### Summary of Project:

Nuisance bikes affect all communities especially on estates and green spaces. This application is for funding towards the production and printing of a leaflet that will give residents information about nuisance and illegal bikes / quads and the dedicated phone number to ring for the police off road bike team.

The leaflet will inform about common offences and the consequences of committing them including agreements for LCC tenants / parents and advice for parents before they buy a motor cycle or quad bike and bylaws and consequences including fines and breach of tenancy agreement.

#### Examples from the leaflet.

##### Advice for Parents

Before you buy a motorcycle or quad bike:

- If you are considering buying a motorcycle or quad bike for a child, please ensure that whoever is selling it can provide “proof of ownership”.
- Remember that the vehicle will require public liability insurance.
- Riding a motorcycle in public areas is an offence.
- Prosecution could lead to a fine, penalty points and disqualification.
- The police could seize the vehicle and you will have to pay for removal and storage.
- You could face unlimited civil claims for damages and injuries.

##### Advice for Tenants

You put your tenancy at risk, if you, or a member of your family are found using motorcycles illegally or if you or a member of your family store motorcycles inappropriately which may constitute a significant

#### Costs

Leaflet printing x 10,000 - 6 page 1/3rd A4 leaflets on 150/170g silk/gloss

£750.00

(the design and art work have already been funded and completed by WYP)

The Outer West will be asked to fund 33% of the costs. Funding will be shared with IW and ONW. Leaflets will be distributed to the wards covering these areas only.

<b>Area Committee Priority Met:</b>	Safer and Stronger Communities
<b>Total costs:</b>	£750.00
<b>Other grants applied for:</b>	£250.00 each from Outer West and Inner West Area Committees

This page is intentionally left blank

## OUTER WEST AREA COMMITTEE WELL BEING FUND – SMALL GRANT APPLICATION

<b>Date :</b>	30 <sup>th</sup> April 2013
<b>Reference number :</b>	OW/13/04/S
<b>Organisation :</b>	Positive Activities For Young People (PAYP), Leeds Gate, Leeds City Council, West Yorkshire Police. (Out of Schools Activities, The Bell Isle Centre, Middleton Rd, LS10 3DZ).
<b>Name of Project :</b>	Cottingley Springs Engagement Day
<b>Funding Requested:</b>	£500.00

### Summary of Project:

This is a multi-agency day to address issues affecting the Gypsy and Traveller communities and to foster positive relationships. The event will take place on the 2<sup>nd</sup> August at the Cottingley Springs Travellers site. Info about accessing local services such as dog chipping, environmental waste, and hate crime will be provided and fun activities will also be organised for the children living at Cottingley Springs.

The Youth Service and Leeds Gate are providing a range of positive activities for young people, and agencies will work with the Environmental team to raise awareness of the environment and recycling. The police are also offering support to raise awareness of crime prevention advice/information and crime stoppers. The community will be encouraged to join in with environmental work on the 1<sup>st</sup> August prior to the engagement day.

Funding is towards activities such as inflatables, face paints, arts and crafts, Change for Life around healthy eating tips and possible planting and resources for the day.

#### Costs

Inflatables, staff and equip	£700.00
Arts and crafts materials	£ 50.00
Light refreshments	£ 50.00
Plants and planters	£ 80.00
Fruit pots	<u>£ 20.00</u>

Total	£900.00
-------	---------

Around 20 qualified and experienced staff and services are being provided in kind by agencies throughout the day. About 50+ residents and children will benefit from this event.

<b>Area Committee Priority Met:</b>	Environment, Harmonious Communities
<b>Total costs:</b>	£900.00
<b>Other grants applied for:</b>	LCC Gypsy & Travellers Service - £400.00
<b>Area Support Team Approval:</b>	
<b>Date:</b>	Page 25

This page is intentionally left blank

## OUTER WEST AREA COMMITTEE WELL BEING FUND – SMALL GRANT APPLICATION

<b>Date :</b>	30 <sup>th</sup> April 2013
<b>Reference number :</b>	OW/13/05/S
<b>Organisation :</b>	LCC WNW Locality Team, (Henshaw Depot, Focus Way, Yeadon, LS19 7BY)
<b>Name of Project :</b>	Covert surveillance cameras
<b>Funding Requested:</b>	£490.00

### Summary of Project:

The WNW Locality Team (LCC) provides both a street cleansing and environmental enforcement team which deal with fly-tipping. They are involved in both the removal and the enforcement side.

The grant is to purchase two mini surveillance cameras for fly-tipping sites. These are movement triggered and capable of taking photos both at night and during the day. The cameras can be attached to trees or other fixings, appropriate signage will be installed and official authorisation will be sought to place these.

The cameras will be moved to and around the wards and placed in areas where there are specific fly-tipping issues reported. They will capture evidence to enable enforcement officers to take action against those responsible and the publicity from prosecutions will hopefully help to deter future fly-tipping to reduce the amount of necessary clear ups and save resources.

#### Costs

2x mini covert outdoor cameras inc 5x 32gb memory cards and batteries	£490.00
<b>Total</b>	<b>£490.00</b>

A large proportion of the community will benefit from this mobile resource with potentially 12 officers involved in use of the equipment.

Members will be able to nominate sites for the cameras to be used, and updates will be made available via reports to the Environment Sub Group.

<b>Area Committee Priority Met:</b>	Sustainable Economy and Culture, Safer and Stronger Communities, Health and Wellbeing
<b>Total costs:</b>	£490.00
<b>Other grants applied for:</b>	None
<b>Area Support Team Approval:</b>	
<b>Date:</b>	

This page is intentionally left blank



## OUTER WEST AREA COMMITTEE WELL BEING FUND – SMALL GRANT APPLICATION

**Date:**8<sup>th</sup> April 2013**Reference number:**

OW/13/01/S

**Organisation:**

Pudsey Carnival Committee

**Name of Project:**

Pudsey Carnival 2013

**Funding Requested:**

£1000

**Summary of Project:**

Pudsey Carnival is an established and successful community event held once a year that is open to all members of the community.

Activities on field  
Parade through Pudsey  
Stalls – Charity and Commercial  
Arena Events

Open to all comers to provide as good a day out as we can  
Grant to cover, Health and Safety, toilets, rubbish and police fees (for road closure).

**Area Committee Priority Met:**

Sustainable Economy and Culture, Safer and Stronger Communities, Children and Families

**Total costs:**

£6000

**Other grants applied for:**

Remainder to be financed through small lottery, stall payments and fairground

**Area Management Approval:****Date:**8<sup>th</sup> April 2013

This page is intentionally left blank



Report author: Harpreet Singh  
Tel: 336 7862

**Report of the Assistant Chief Executive (Customer Access & Performance)**

**Report to Outer West Area Committee**

**Date: 17<sup>th</sup> May 2013**

**Subject: Outer West Area Committee Business Plan**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): All	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report presents a refreshed Outer West Area Committee Business Plan for 2013 – 2015. (Appendix 1).
2. The full Business Plan was presented to the March 2012 Area Committee for final approval. It is a three year plan running from 2012 -15 and it was agreed that the plan will be refreshed annually.
3. Members have been consulted on the production of the refreshed plan to ensure that it reflects their views and the communities that they represent. Also to ensure it reflects the new city wide priority plans and performance monitoring principles.
4. The refreshed Business Plan is presented to the Area Committee for final approval.

**5. Recommendations**

The Area Committee are asked to:

- a) Note the contents of this report;
- b) Approve the refreshed Business Plan at **Appendix 1**;
- c) Agree to the Area Support Team continuing to monitor and develop the Business Plan;
- d) Agree to receive updates at future meetings and an annual refresh of the plan.

## **1 Purpose of this report**

- 1.1 This report presents a refreshed Outer West Area Committee Business Plan for 2013 – 2015. (**Appendix 1**).
- 1.2 The report also requests Member approval of the refreshed Outer West Business Plan for 2013 – 2015.

## **2 Background information**

- 2.1 In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement to provide an integrated framework for partners to tackle local issues in line with city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008 which was refreshed in June 2009 and June 2010.
- 2.2 The Area Committee delegated functions and priority advisory functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and 2011/12 with amendments made to the environmental delegations.
- 2.3 The 2008-2011 Area Delivery Plan (ADP) which underpins the work of the Area Support Team, came to a formal end in March 2011, however the work programme has continued with many projects rolling forward from the ADP.
- 2.4 At the December 2011 Area Committee, Members approved a proposal to replace the Area Committee Delivery Plan (ADP) with a new annual Business Plan that would reflect changes to the city and council planning and partnership framework and include local community engagement planning and actions. The Business Plan would continue to outline local priorities and actions for the Outer West and provide a framework for the spend of the Well-being budget.
- 2.5 Members have been consulted on the production of the refreshed plan to ensure that it reflects their views and the communities that they represent. Also to ensure it reflects the new city wide priority plans and performance monitoring principles.

## **3 Main issues**

- 3.1 The full Business Plan was presented at the March 2012 Area Committee for final approval. Since that time the Area Support Team has consulted with Members and continued to develop the plan.
- 3.2 The refreshed Business Plan is presented to the Area Committee for approval. .
- 3.3 Performance Monitoring - The Business Plan will be monitored by the Area Committee who will be presented with regular progress reports.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Members have been consulted on the contents of the plan.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 The Business Plan takes into account equality, diversity, cohesion and integration issues.

### **4.3 Council Policies and City Priorities**

4.3.1 The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

### **4.4 Resources and Value for Money**

4.4.1 As outlined in the Function Schedule 2011/12, the well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor (the Business Plan). Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

### **4.6 Risk Management**

4.6.1 This report provides an update for Members and seeks approval of a Business Plan Action Plan and therefore no risks are identifiable.

## **5 Conclusions**

5.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for the spending of the well being budget.

5.2 The new Business Plan supports and contributes to changes already being put in place to the planning framework at a city wide level. It illustrates how the Area Support Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

## **6 Recommendations**

6.1 The Area Committee are asked to:

- a) Note the contents of this report;
- b) Note the contents of the refreshed Business Plan at Appendix 1;
- c) Agree to the Area Support Team continuing to develop and monitor the refreshed Business Plan;
- d) Agree to receive updates at future meetings and for the Business Plan to be subject to an annual refresh.

## **7 Background Documents**

7.1 Executive Board Report, Proposed Changes to the Leeds Initiative Partnership and the City Planning Framework, 15<sup>th</sup> December 2010

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing

exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank



## Outer West Area Committee – Business Plan (Priorities for Action) 2013-14

<b>Best City For... Health &amp; Wellbeing</b>				
<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
<b>Objective 1: Promote healthy lifestyles and tackle health inequalities</b>				
Deliver projects to target health issues through local health and well-being groups (with a focus on prevention) and priority neighbourhoods in conjunction with Public Health e.g. Pudsey Health and Wellbeing Centre.	Area Support Team / Public Health			
Develop proposals for intergenerational projects which bring young and old people together to undertake healthy activity, considering in particular opportunities which link schools to places like allotments and community gardens.	Area Support Team/ Public Health/ Schools/ Adult Social Care			
Tackle high rates of teenage pregnancy: Targeted work in “hot spot” post code areas e.g. LS12	Area Support Team / Children’s Services/		<b>FURTHER INFORMATION REQUIRED ON THIS ITEM</b>	

5 (Farnley) and LS28 7 (Pudsey) including focused work through all Secondary Schools, recognising the link between attendance and teenage pregnancy rates.	Clusters			
Tackle Fuel Poverty: Work with Environmental Action Team to address fuel poverty through Neighbourhood Plans. Promote initiative which tackle fuel poverty at Forums and through the Affordable Warmth Partnership.	Area Support Team / EAT			
Promote the Government's "Green Deal" and other initiatives such as the bulk fuel purchase scheme which deliver energy efficiency improvements to participant homes, community spaces and businesses.	Area Support Team / Planning and Sustainable Development			

### Best City For... Children & Young People

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
--	-------------------------------	-----------------	-------------------------------------	-----------------------------

**Objective 2: All children and young people in Leeds have access to out of school activities**

<p>Focused joint work with the clusters particularly in the Priority Neighbourhoods. Align Well-Being spend to deliver jointly funded projects.</p>	<p>Area Support Team / Clusters</p>			
<p>Identify specific locations of NEETs to inform targeted work.</p>	<p>Children's Services/Jobs and Skills</p>			
<p>Commission projects within Outer West to deliver a broad range of out of school activities for 5-19yr olds and work with local providers to deliver these. Also working on a range of activities for young people and families during the year.</p>	<p>Extended Services Clusters/ Children's Services</p>			

**Best City For... Business**

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
<b>Objective 3: Provide opportunities for people to get jobs or learn new skills</b>				
<p>Increase skill range and</p>	<p>Jobs &amp; Skills</p>			

<p>level of local residents particularly in Priority Neighbourhoods to take advantage of existing and new employment opportunities.</p> <p>Support residents in our neighbourhoods to achieve job readiness through the provision of skills and training activities.</p> <p>Support Employment Leeds and large organisations such as the ALMO to engage with local communities on new employment opportunities coming into the Area.</p>	<p>and other relevant partners</p> <p>Employment Leeds</p> <p>Area Support Team / ALT / WNWHL / Employment Leeds</p>			
<b>Objective 4: Work with local businesses and partners to support a flourishing local economy</b>				
<p>Provide sponsorship opportunities for local businesses to promote their services e.g. Xmas lights event Pudsey/Children in Need, Shop Local Campaign; Work with investors to support the regeneration of the area; Promote local district centres to reduce the</p>	<p>Area Support Team and other related partners</p>			

number of empty shop units;  Ensure business engagement with the Area Leadership Team and Area Committee.	Area Leadership Team			
---	----------------------	--	--	--

**Objective 5: Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities**

Actively Support Sports Coaching Scholarship promoted for young sports leaders in the West of the City, in partnership with the Leeds schools partnership West.	Area Support Team			
---	-------------------	--	--	--

**Best City For... Communities**

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
--	-------------------------------	-----------------	-------------------------------------	-----------------------------

**Objective 6: Make better use of our community buildings**

Provide skills and training at Community Centre(s) within our portfolio as part of community development work.	Area Support Team and related partners			
Support our community centres in the area to have sustained and where possible,	Area Support Team			

increased/efficient usage.  Assist in reviewing the Council's assets (buildings) by developing community involvement /usage /running/ disposal	Area Support Team			
<b>Objective 7: Reduce crime and anti-social behaviour, with a particular focus on reducing burglary rates</b>				
Work with partners to identify hot spot areas to tackle crime through Locality Working to problem solve and provide solutions e.g. Phoenix Park. In turn provide residents with support, advice and equipment to help them prevent burglary.  Reduce burglary through multi agency working and specific initiatives.	Area Support Team/ Neighbourhood Policing Team / Community Safety  Area Support Team / Neighbourhood Policing Team / Safer Leeds / Community Safety			
<b>Objective 8: Consult local people on changes that may affect their lives and support them to get involved in local decision making</b>				
Undertake annual consultation through the Leeds Citizens Panel to	LCC Corporate Communications and Area			

<p>identify Area Committee priorities.</p> <p>Provide the public with information to assist them in understanding local issues through a range of communication channels including public meetings</p> <p>Seek the views of the public on key developments that will affect the areas where they live.</p>	<p>Support Team</p> <p>Area Support Team</p> <p>Area Support Team, LCC Regeneration Service</p>			
<p><b>Objective 9: Support local events that bring people together</b></p>				
<p>Support local community events across the area throughout the year e.g. Queen's Golden Jubilee, Summer Bands;</p>	<p>Area Support Team/ West North West Homes/Parks and Countryside/ Streetscene/ Youth Service/Sports Development/ Extended Services</p>			
<p><b>Objective 10: Support the development of strong networks of community groups that are able to contribute to improving their neighbourhoods</b></p>				
<p>Provide a range of ways for residents and partners to have their say (empower) about local</p>	<p>Area Support Team / West North West Homes/Parks</p>			

<p>priorities, including the development of Wedge Leadership Teams to oversee the neighbourhood improvement plans for our priority neighbourhoods.</p> <p>Support local voluntary, community and faith organisations to play a lead role in the development and implementation of neighbourhood activities.</p> <p>Establish Community First Panels in Pudsey and Farnley and Wortley and ensure elected Member representation to meet local priorities.</p>	<p>and Countryside/ Streetscene/ Youth Service/Sports Development/ Extended Services</p> <p>Area Support Team, West North West Homes</p> <p>Area Support Team / Local Community/ Ward Members</p>			
<b>Objective 11: Support volunteering within our local communities</b>				
<p>Provide information on getting involved with volunteering at all our events and support the European Year of the Volunteer; host an annual event to thank our voluntary organisations and celebrate the work that</p>	<p>Area Support Team (Possibly with business sponsorship)</p>			



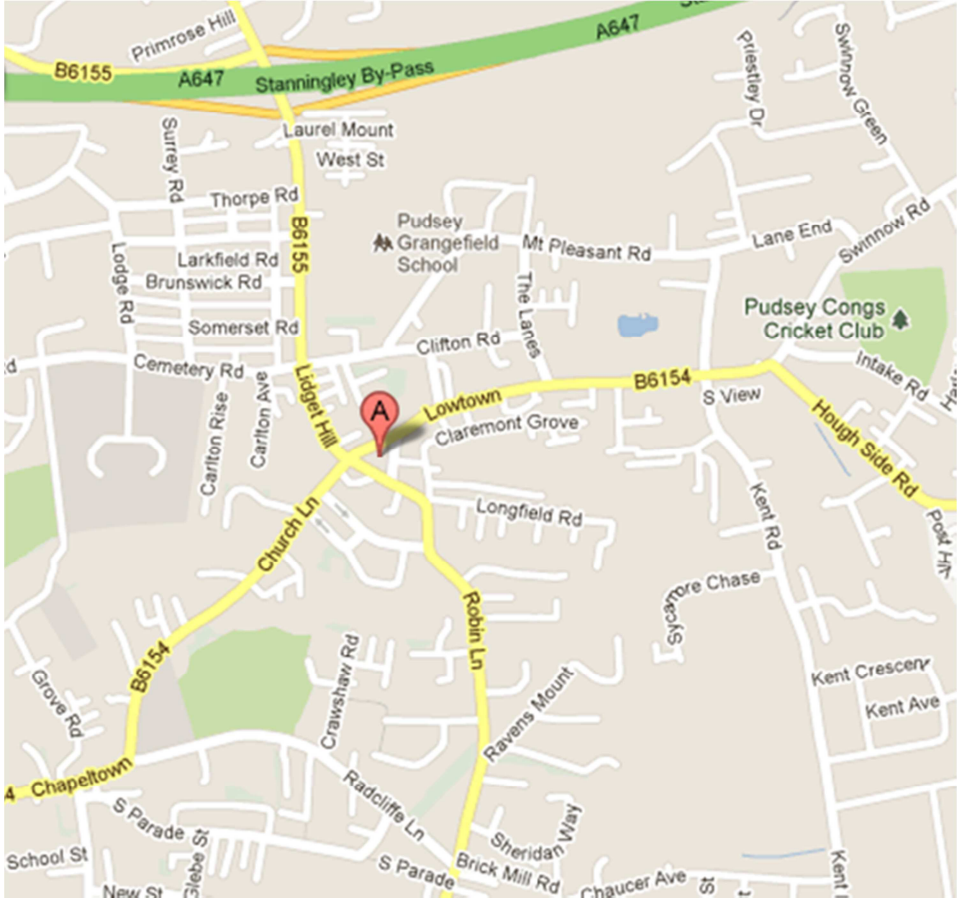
they do.				
<b>Objective 12: Improve the local environment and our parks and open spaces</b>				
Work with Streetscene to deliver the new revised Service Level Agreement to meet community need around Streetscene and environmental improvements.	Area Support Team / Streetscene			
Work with residents and local groups to make sure our streets and open spaces are kept clean;	Area Support Team			
Take enforcement action where there are problems e.g. dog fouling, working better with local businesses and schools, litter picking and street sweeping where it is needed.	Environmental Action Team			
Work with relevant partners to reduce numbers of derelict buildings and land.	Area Support Team/City Projects/ Planning			
Work with partners through Locality Working to resolve land ownership issues which may result in	Area Support Team / Streetscene/			

<p>unsatisfactory grass cutting/litter picking service (rationalise service provision).</p> <p>Support and promote Friends of and In-Bloom groups who contribute to environmental improvements</p>	<p>Parks and Countryside/ West North West Homes</p> <p>Friends of groups/In-Bloom groups and other relevant groups</p>			
<p><b>Objective 13: Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods</b></p>				
<p><b>Objective 14: Support partnership working around priority neighbourhoods</b></p>				
<p><b>Objective 15: Ensure efficient use of available resources such as Wellbeing in order to address both local and citywide priorities</b></p>				
<p>Use our Well-being budget to help community groups and voluntary organisations to deliver projects to improve the area through Locality Working to improve our most deprived and unclean areas. Review and develop Neighbourhood Improvement Areas/Models e.g. Bawns/Gambles &amp; Heights/Waterloos <b>Also please see Objectives 3 &amp; 4</b></p>	<p>Area Support Team(relevant Council Departments)</p>			

<b>Best City To... Live</b>				
<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What was the impact?</i>
<b>Objective 16: Ensure that the public and the Area Committee are informed of planning issues as they relate to the Outer West</b>				
Please see Objectives 3 & 4				
<b>Objective 17: Support local communities to take advantage of Neighbourhood Planning opportunities</b>				
Please see Objectives 3 & 4				

This page is intentionally left blank

Pudsey Town Hall, Robin Lane, Pudsey, LS28 7BL



This page is intentionally left blank